



East Tisted Parish Council

Minutes of the Parish Council Meeting to be held on Thursday, 25th January 2018 at 6.30pm in East Tisted Village Hall, Gosport Road GU34 3QW

Summoned to attend: David Bowtell (Councillor)
Phil Cutts (Councillor)
Helen Evison (Councillor & Clerk)
Sandra Nichols (Councillor)
Sir James Scott (Chairman)

Also present: Larry Johnson (Neighbourhood Watch, Village Hall & Website)
Matthew Sheppard (Hampshire Constabulary)

Apologies: Charles Louisson (District Councillor)
Russell Oppenheimer (County Councillor)
Ian Dugdale (Hampshire Constabulary)

1. Apologies and welcome

The Chairman welcomed all. Apologies were received from Charles Louisson, Russell Oppenheimer and Ian Dugdale.

2. Declaration of interests

None.

3. Public forum

a. The meeting received the written report from County Councillor RO, Attachment 1.

b. No report from CL.

c. MS reported that only one incident in East Tisted, a suspicious vehicle on Rotherfield, had been reported this year to date. An arrest had been made further to a series of day time burglaries in Medstead and Alton. The neighbourhood priorities for 2018 were burglaries and suspicious vehicles, i.e. no longer anti-social behaviour. Crime figures were generally low. Reporting had been revised; burglaries of dwellings and non dwellings were now reported separately.

d. LJ reported his discussions with PCSO McKeon, Attachment 2. Councillors were in favour of trying to establish a 'Speedwatch' group on the assumption that it was possible to use Alton's equipment free of charge. It was agreed that LJ would draft a call for volunteers to villagers generally and that this would be followed up by individual e-mails from the Clerk to those who had previously expressed concern regarding speeding in the village.

ACTION: LJ & Clerk

LJ advised that there were no developments regarding 'Neighbourhood Watch'. Three new households had moved in to the village and would be invited to join.

Regarding the Village Hall LJ reported that (i) they were negotiating with EHDC regarding rates relief, (ii) the under counter fridge had failed and a replacement purchased and (iii) the Charity Commissioners had requested a Statement of Accounts.

LJ also advised that no progress had been made regarding revision of the website or updating the village 'Facebook' page.

The Chairman thanked MS and LJ and closed the meeting for public participation.

6.55pm MS left the meeting



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Minutes of the previous meeting and matters arising

The minutes of the Parish Council meeting held on 29th November 2017 were accepted as an accurate record and were signed by the Chairman.

Matters arising:

- PC reported that he had received the grant application form from CL. This was to be completed and returned by 6th March. It was agreed that Cllr Cutts would prepare and submit the application for a grant towards the defibrillator. **ACTION: Cllr Cutts**

4. Correspondence Received

None.

5. Facilities

Carried forward to March meeting.

6. Planning

None.

7. Highways

Carried forward to March meeting.

8. General Data Protection Regulation

Clerk to attend HALC training 6th March and report back to the next meeting.

ACTION: Clerk

9. Responsible Financial Officer

- a. Councillors received and approved for signature by the Chairman the Bank Reconciliation relating to Statements 77.
- b. Cllr Evison reported that, although both she and Cllr Cutts now had the necessary access and authority to set-up and approve on-line payments, she now had a problem with her PIN code. Another attempt would be made to resolve this. **ACTION: Cllr Evison**
- c. Councillors received the latest budget monitoring report, Attachment 3. Cllr Evison advised that the costs of the traffic survey had been revised to reflect the invoice received and the estimated costs of winter pond maintenance had been reduced following a discussion with the contractor. It was unlikely that the invoice for the GDPR training (£40) would be received and paid before year end. Thus the latest forecast for cash at year end was £3,984.23.
- d. Councillors considered the proposed budget and precept request 2018/19, Attachment 4. It was noted that this did not include funding for the defibrillator. Cllr Cutts proposed that £1,000 for the defibrillator be added to the proposed budget. This proposal was agreed.
Cllr Evison advised that 2018/19 expenditure (without the once-off cost of the defibrillator) was estimated to be £3,110. The Parish Council was required to keep a six month contingency, £1,555 and had also agreed to hold £1,000 in case any election was required. Thus a minimum balance of £2,555 was required. The estimated closing bank balance at the end of 2017/18 financial year was projected to be £3,984.23 so the Council was adequately funded provided it was not necessary to pay for clerking. It was estimated that clerking would cost £1,500 p.a. and recommended that, in the medium term, the Council should plan to increase the precept to cover this. It was proposed to increase the precept request from £3,500 to £4,000 for the 2018/19 financial year as a first step towards



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increasing the budget sufficiently to cover clerking; a similar increase might well be required for 2019/20.

Councillors approved the 2018/19 budget amended to include the defibrillator, as shown in Attachment 5, and agreed the increase of the precept to £4,000 for 2018/19.

10. Forthcoming meetings

The Chairman advised that he was now unavailable on the he planned date of the next meeting Weds 21st March 2018 and it was proposed to move this meeting to Thursday 22nd March – 6.30pm in the Village Hall. **ACTION: Clerk**

Thereafter Weds 23rd May 2018 – 6.30pm in the Village Hall to be followed by the Annual Village meeting at 7.30pm.

Helen Evison
Clerk & Responsible Financial Officer
26th January 2018